

# Restaurant Revitalization Fund

This program provides emergency assistance for eligible restaurants, bars, and other qualifying businesses impacted by COVID-19.



U.S. Small Business  
Administration



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# Program Overview

## Introduction

The U.S. Small Business Administration (SBA) is awarding funding through the Restaurant Revitalization Program to restaurants, bars, and other similar places of business that serve food or drink. The purpose of this funding is to provide support to eligible entities that suffered revenue losses related to the COVID-19 pandemic.

On March 11, 2021, the American Rescue Plan Act (ARPA) became public law ([P.L. 117-2](#)). [Section 5003](#) established the Restaurant Revitalization Fund (Fund) and appropriated \$28.6 billion for SBA to award funds. These appropriations remain available until expended.

To ensure that the smallest businesses and those in underserved communities receive funding awards, SBA has set-aside funds that are available only for certain applicants. For information on these set-asides, [click here](#).

**This program will provide restaurants who meet eligibility requirements with funding equal to their pandemic-related revenue loss up to \$5 million per physical location (not to exceed \$10 million total for the applicant and any affiliated businesses). The minimum award is \$1,000.**

Funds must be used for “eligible uses” no later than March 11, 2023.

For additional detail regarding the Restaurant Revitalization Program, including without limitation, information regarding eligibility requirements, eligible use of funds, and calculation of funding amount, please click [here](#).

# Eligible Entities

Generally, eligible entities include certain businesses who have experienced pandemic-related revenue loss and that are not permanently closed, and include businesses where the public or patrons assemble for the primary purpose of being served food or drink including:

- Restaurants
- Food stands, food trucks, food carts
- Caterers
- Bars, saloons, lounges, taverns
- Snack and nonalcoholic beverage bars
- Bakeries (onsite sales to the public comprise at least 33% of gross receipts)
- Brewpubs, tasting rooms, taprooms (onsite sales to the public comprise at least 33% of gross receipts)
- Breweries and/or microbreweries (onsite sales to the public comprise at least 33% of gross receipts)
- Wineries and distilleries (onsite sales to the public comprise at least 33% of gross receipts)
- Inns (onsite sales of food and beverage to the public comprise at least 33% of gross receipts)
- Licensed facilities or premises of a beverage alcohol producer where the public may taste, sample, or purchase products

For additional information on eligibility requirements, [click here](#).

To satisfy the statutory requirement for “**place of business in which the public or patrons assemble for the primary purpose of being served food or drink,**” an eligible entity must have at least 33% in 2019 on-site sales to the public.

The original business model of eligible entities that opened in 2020 or that have not yet opened should have contemplated at least 33% of gross receipts in on-site sales to the public.

Those entities without additional documentation requirements, such as restaurants and bars, are presumed to have on-site sales to the public comprising at least 33% of gross receipts in 2019.

**All applicants must attest in the application to the following: “The Applicant is eligible to receive funding under the rules in effect at the time this application is submitted.”**

Eligible entities include any of the above entities located in an airport terminal or that operate independently (i.e. has its own tax identification number) inside another business (e.g. a restaurant that operates independently inside a hotel or conference center) or that are a Tribally owned concern.

# How to Calculate Funding Amount

## Calculation 1

For Applicants in operation prior to or on January 1, 2019

- 1 2019 Gross Receipts  
minus
- 2 2020 Gross receipts  
minus
- 3 PPP Loan Amounts  
**= Funding Amount**

## Calculation 2

For Applicants that began operations partially through 2019

- 1 (Average 2019 Monthly Gross Receipts x 12)  
minus
- 2 2020 Gross receipts  
minus
- 3 PPP Loan Amounts  
**= Funding Amount**

## Calculation 3

For Applicants that began operations on or between January 1, 2020 and March 10, 2021  
*and*  
Applicants not yet opened but have incurred eligible expenses

- 1 Amount spent on eligible expenses between February 15, 2020 and March 11, 2021  
minus
- 2 2020 Gross receipts  
minus
- 3 2021 gross receipts (through March 11, 2021)  
minus
- 4 PPP Loan Amounts  
**= Funding Amount**

### Important Note

For those entities who began operations partially through 2019, you may elect (at your own discretion) to use either Calculation 2 or Calculation 3.

### Maximum and Minimum Amounts

SBA may provide funding up to \$5 million per location, not to exceed \$10 million total for the applicant and any affiliated businesses. The minimum award is \$1,000.



# How to Calculate Funding Amount

## Calculation 4

For Applicants that  
operate multiple locations using different  
Calculations

Applicants that operate multiple locations may calculate funding amounts for their locations using separate calculation methods and then aggregate the amounts together. The aggregated funding amount is limited to \$5 million per location and \$10 million for the Applicant and its Affiliates.

### Example

1

An Applicant owns a restaurant that has been open since 2015 and another restaurant that has been open since 2020. The Applicant may use Calculation 1 for the first restaurant and Calculation 3 for the second restaurant. List the aggregated funding amount in Table 4 of the application and indicate how many locations are used in the calculation.

### Example

2

A food truck operator has 5 food trucks. Three food trucks have been in operation since 2015, one began operating in 2020, and one has been purchased but is still in the process of being made ready for use. A food truck operator has only one location (the business headquarters), so the food truck operator would use Calculation 1 for the calculation because the business first began making sales in 2015.

# Additional Information

**Full SBA Restaurant Revitalization Funding Program Guide**

[Click here](#)

**Supplemental Documents**

[Click here](#)

**How to Apply**

[Click here](#)

**When to Apply**

[Click here](#)

**Funding Amount**

[Click here](#)

**Allowable Use of Funds**

[Click here](#)

**Information about RRF in Other Languages**

[Click here](#)

**FAQ**

[Click here](#)

# The Application Process

## Step 1

Complete an application with Lendistry.

## Step 2

After you submit a completed application, you will receive an email from Lendistry containing your username to the **SBA portal, where you will upload required documents based on your award calculation.** Use your assigned username to login and reset your password.

## Step 3

Once logged in, you can review your application, which will be auto-populated from Step 1. **You will not need to reenter your information.** Continue through the SBA application process to check that the information you provided in the **Eligibility, Business Details, and Award Calculation** sections are correct.

## Step 4

In the **Deposit Account** section, link your bank or manually enter your information to set up an ACH for a direct deposit of funds. Your bank information will be reviewed to confirm the account is attached to the applicant.

## Step 5

Upload all required documents in the **Supporting Documents** section.

## Step 6

The SBA will review your application and all supporting documents. If there are any missing items or issues with your application, the SBA will reach out to you directly.

## Step 7

Once you are approved by the SBA, you will receive the grant money via ACH to the account identified in Step 4.



# Required Documents

**Applicants that were in operation prior to or on January 1, 2019** must supply, at the time of application, documentation of gross receipts for 2019 and 2020;

**Applicants that began operations partially through 2019 and use calculation 2** must supply, at the time of application, documentation of gross receipts for 2019 and 2020.

**Applicants that began operations partially through 2019 and use calculation 3** must supply, at the time of application, documentation of gross receipts for 2020.

**Applicants that began operations on or between January 1, 2020 and ending on March 10, 2021 and Applicants that have not yet opened as of March 11, 2021, but have incurred eligible expenses,** must supply, at the time of application, documentation of gross receipts and eligible expenses for the length of time in operations.

For the purposes of this program, gross receipts do not include:

- Amounts received from Paycheck Protection Program (PPP) loans (First Draw or Second Draw)
- Amounts received from Economic Injury Disaster Loans (EIDL)
- Advances of EIDL (EIDL Advance and Targeted EIDL Advance)
- State and local grants (via CARES Act or otherwise)
- SBA Section 1112 payments
- Randolph-Sheppard Act Financial Relief and Restoration Payments (FRRP) Appropriation
- Taxes collected for and remitted to a taxing authority if included in gross or total income, such as sales or other taxes collected from customers (this does not include taxes levied on the concern or its employees)
- Proceeds from transactions between a concern and its domestic or foreign affiliates
- Amounts collected for another by a travel agent, real estate agent, advertising agent, conference management service provider, freight forwarder or customs broker

# Required Documents

1. For **all Applicants**, the following documentation is required:

i.	<b>The Application: SBA Form 3172</b> (completed, initialed, and signed). Completion of this form digitally on the SBA Platform will satisfy this requirement.
ii.	<b>Verification for Tax Information: IRS Form 4506-T, completed and signed by Applicant.</b> Completion of this form digitally on the SBA Platform will satisfy this requirement.
iii.	<b>Gross Receipts Documentation:</b> Any of the following documents demonstrating gross receipts and, if applicable, eligible expenses: <ul style="list-style-type: none"><li>• Business tax returns (IRS Form 1120 or IRS Form 1120-S)</li><li>• IRS Form 1040 Schedule C; IRS Form 1040 Schedule F</li><li>• For a partnership: partnerships IRS Form 1065 (including K-1s)</li><li>• Bank statements</li><li>• Externally or internally prepared financial statements such as Income Statements or Profit and Loss Statements</li><li>• Point of sale report(s), including IRS Form 1099-K.</li></ul>

2. For Applicants that are a brewpub, tasting room, taproom, brewery, winery, distillery, or bakery: In addition to the documents in (1) above, documents evidencing that onsite sales to the public comprise at least 33.00% of gross receipts for 2019, which may include Tax and Trade Bureau (TTB) Forms 5130.9 or TTB. For businesses who opened in 2020, the Applicant's original business model should have contemplated at least 33.00% of gross receipts in onsite sales to the public.
3. For Applicants that are an Inn: In addition to the documents in (1) above, documents evidencing that onsite sales of food and beverage to the public comprise at least 33.00% of gross receipts for 2019. For businesses who opened in 2020, the Applicant's original business model should have contemplated at least 33.00% of gross receipts in onsite sales to the public.



## Tips for Applying





# Tip #1: Submit Your Government-Issued ID

To complete your application, you must upload your government-issued ID in one of the following formats: .gif, .jpg, .png, .docx, .pdf. The electronic form must be clear, aligned straight, and contain no disruptive backgrounds.

If you do not have a scanner, we recommend using the following free mobile apps:

## Genius Scan

Apple | [Click Here to Download](#)

Android | [Click Here to Download](#)

## Adobe Scan

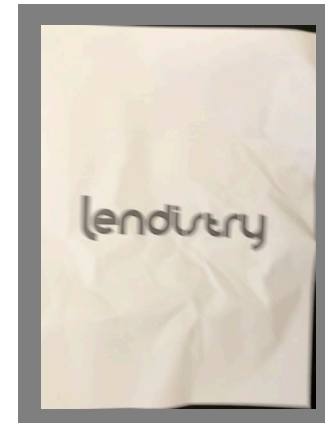
Apple | [Click Here to Download](#)

Android | [Click Here to Download](#)

## CORRECT



## INCORRECT



## Tip #2: Use a Valid Email Address

Please make sure you are using a valid email address when applying. You will receive updates and additional instructions at the email address you provide.

**IMPORTANT NOTE** - The following email addresses will not be accepted and recognized in our system:

1. Emails beginning with **info@**  
Example: info@mycompany.com
2. Emails ending with **@contact.com** or **@noreply.com**  
Example: example@contact.com  
Example: example@noreply.com



# The Application Process

Your application process will consist of **three steps**:

1. **The completion and submission of the application**
2. **Upload of an image of your government-issued photo ID following application submission**
3. **Connecting your bank account (verification email to be sent within 2-3 hours)**

Before you start your application, if you are a franchisee, please have your SBA Franchise Code ready. If you need to look it up, you can find the full list here on the SBA's website: [SBA Franchise Directory](#).

If you need help, please contact our call center at 888-585-7361 (M-F 7:00 am - 7:00 pm PDT)



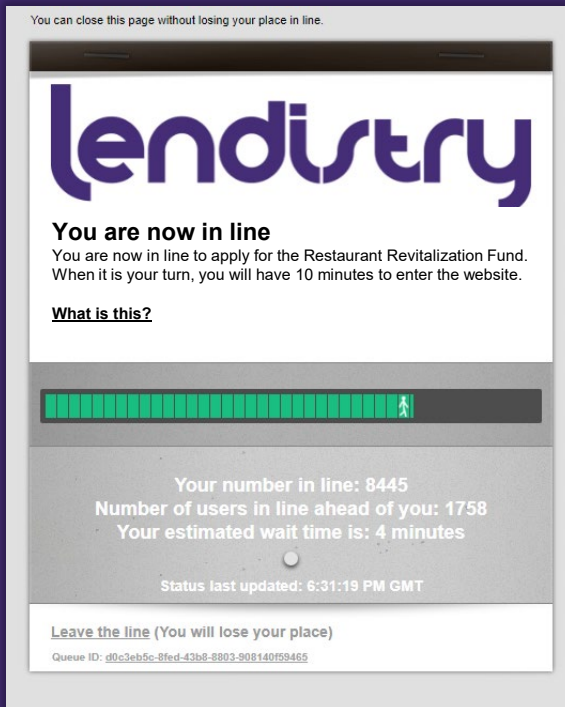
# Getting Started

## Instructions

1. Visit <https://lendistry.com/restaurantrevitalizationfund/> to review the program guidelines and access the application. You will be redirected to a waiting room. Once it is your turn, enter the website and complete the form. Click **"Sign Up"** to create your account. **Please be sure you spell your email correctly and make note of it.** If you do not remember your email, we will not be able to retrieve your application and you may have to submit a new application. **However, applying multiple times can be flagged as fraud and delay your application process.**

**Important Note: If you have created an account with Lendistry in the past, you will need to create a NEW one for this program.**

### 1. Waiting Room



You can close this page without losing your place in line.

# Lendistry

**You are now in line**  
You are now in line to apply for the Restaurant Revitalization Fund.  
When it is your turn, you will have 10 minutes to enter the website.

What is this?

Progress bar showing 10 green squares and 1 white square with a person icon.

Your number in line: 8445  
Number of users in line ahead of you: 1758  
Your estimated wait time is: 4 minutes

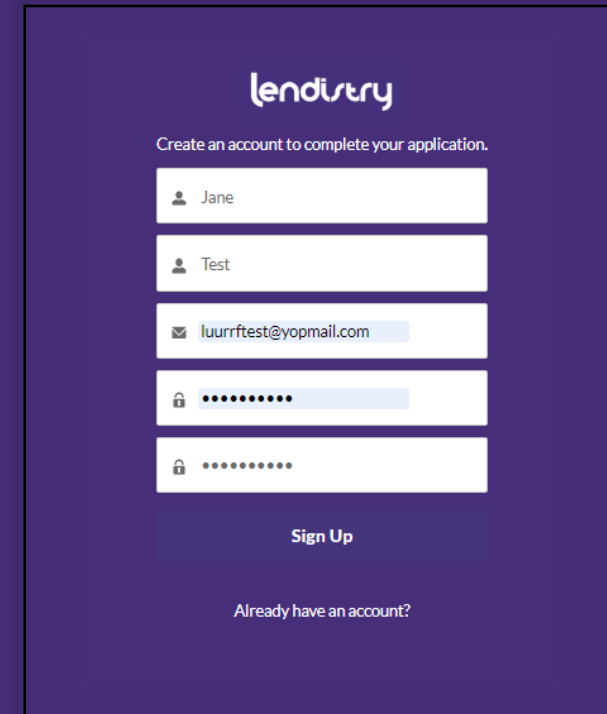
Status last updated: 6:31:19 PM GMT

Leave the line (You will lose your place)

Queue ID: d0c3eb5c-8fed-43b8-8803-908140f59465

Once it is your turn, enter the website and complete the form. Click **"Sign Up"** to create your account.

### 2. Create an Account



# Lendistry

Create an account to complete your application.

First Name: Jane

Last Name: Test

Email: luurftest@yopmail.com

Password: [Masked]

Confirm Password: [Masked]

**Sign Up**

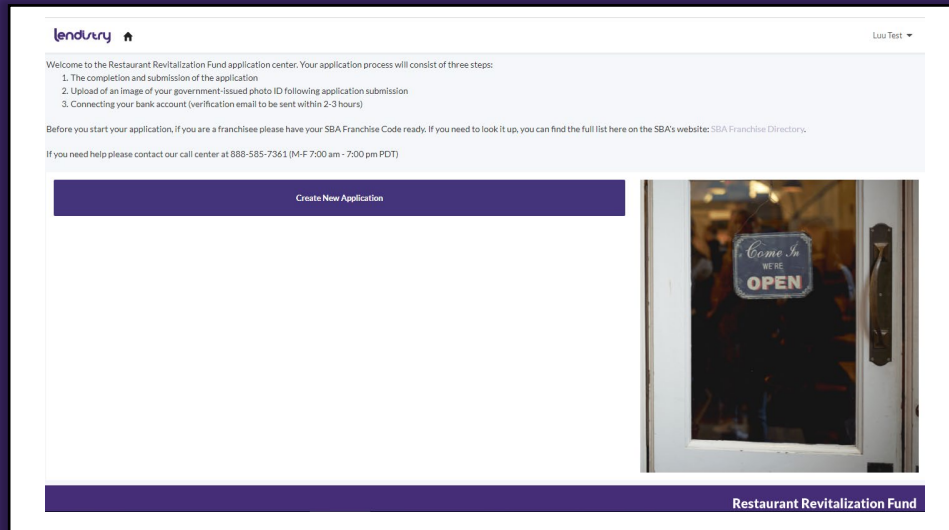
[Already have an account?](#)

# Start a New Application

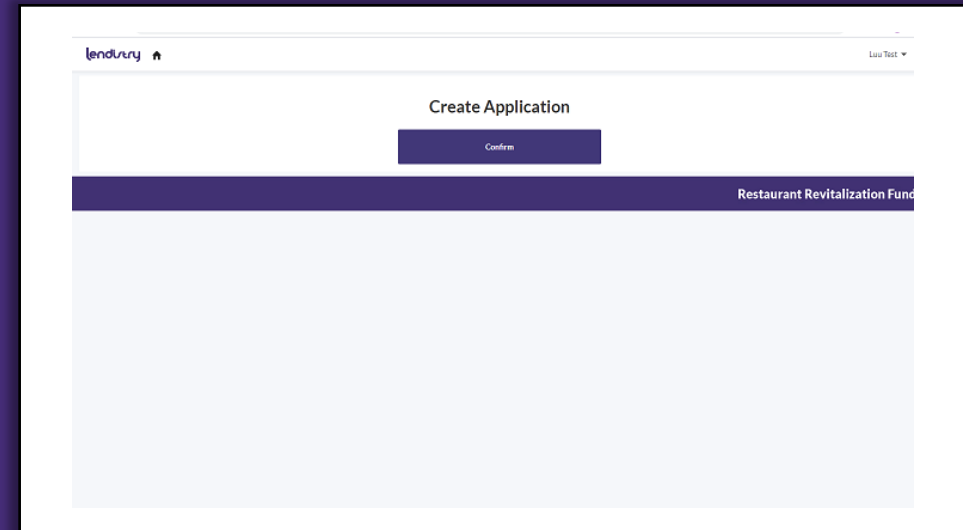
## Instructions

1. After you have created an account and logged in, select “Create a New Application”.
2. Confirm your application to begin.

## 1. Create a New Application



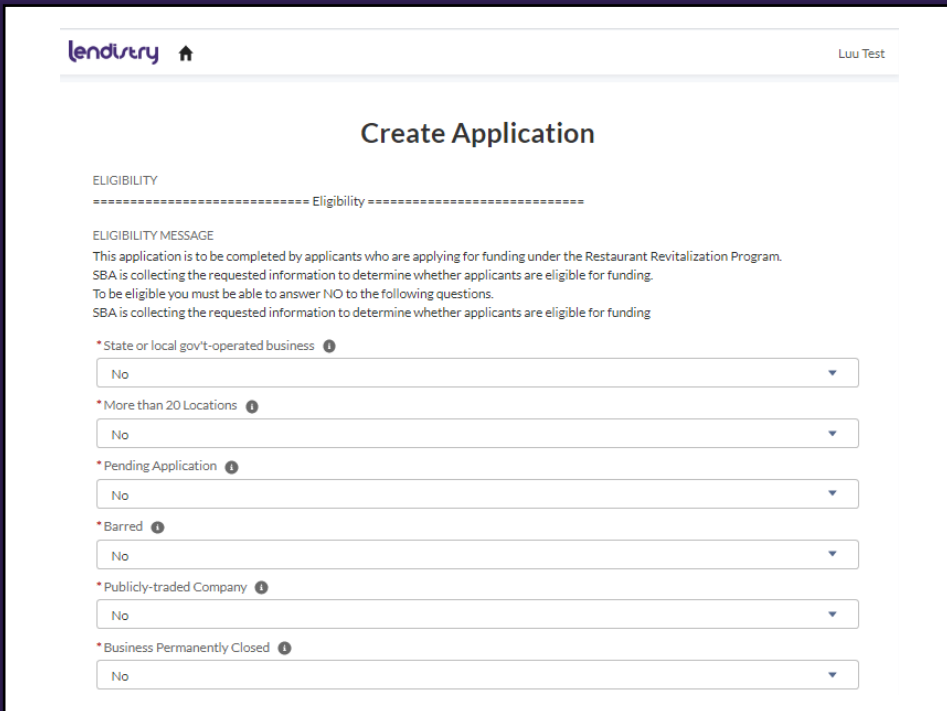
## 2. Confirm



# Eligibility Requirements

## Instructions

1. Before you begin your application, you will need to answer questions about your eligibility. **To be eligible, you must be able to answer NO to all questions.** [Click here](#) for the full eligibility requirements.
2. If your answer is YES to any of the questions, **please do not continue with the application.** You are not eligible.



The screenshot shows the 'Create Application' page on the Lendistry website. The page has a header with the Lendistry logo and a user name 'Luu Test'. The main heading is 'Create Application'. Below this, there is an 'ELIGIBILITY' section with a message explaining that the application is for the Restaurant Revitalization Program and that users must answer 'NO' to all questions to be eligible. The form contains six questions, each with a dropdown menu set to 'No':

- \* State or local gov't-operated business
- \* More than 20 Locations
- \* Pending Application
- \* Barred
- \* Publicly-traded Company
- \* Business Permanently Closed

## 1. State or local gov't-operated business

## 2. More than 20 Locations

As of March 13, 2020, owns or operates (together with any affiliated business) more than 20 locations, regardless of whether those locations do business under the same or multiple names.

## 3. Pending Application

Has a pending application for or has received a Shuttered Venue Operators Grant

## 4. Barred

Is the Applicant or any owner of the Applicant presently suspended, debarred, proposed for debarment, declared ineligible, voluntarily excluded from participation in this transaction by any Federal department or agency?

## 5. Publicly-traded Company

Is a publicly-traded company (defined as an entity that is majority owned or controlled by an entity that is an issuer, the securities of which are listed on a national securities exchange)?

## 6. Business Permanently Closed

Is the Applicant's business permanently closed? (Check "No" if you are temporarily closed or are actively working on opening)

# Business Type

## Information Needed

1. Business Type
2. Business Legal Name (If you are a **sole proprietor, self-employed, or independent contractor**, please skip this field.)
3. “Doing Business As (DBA)” Name (**only if your business is operating under a different name than its legal name**, otherwise, skip this field)

BUSINESS TYPE QUESTION  
Which of the following best describes the Applicant's business? Select all that apply.

\* Business Type

C-Corporation ▼

Business Legal Name ⓘ

Test Company

Doing Business As Name ⓘ

### Possible business types:

- Sole Proprietorship
- Partnership
- C-Corporation
- Limited Liability Company (LLC)
- S-Corporation
- Self-Employed
- Independent Contractor
- Tribal Business
- LLC as S-Corp
- LLC as C-Corp

# Business Details

## Information Needed

1. Business Address (For Applicants that conduct sales from permanent structures, enter the main location. For Applicants that operate mobile food trucks, carts, etc., enter the address of the business headquarters. **P.O. Boxes are not permitted.**)
2. Business Tax Identification Number Type (**EIN** or **SSN/ITIN** for sole proprietors, self-employed, and independent contractor)
3. Business Tax Identification Number (EIN, SSN, or ITIN)
4. Restaurant Type

BUSINESS ADDRESS  
For Applicants that conduct sales from permanent structures, enter the main location. For Applicants that operate mobile food trucks, carts, etc., enter the address of the business headquarters. P.O. Boxes are not permitted.

\*Address Line 1  
123 Test Street

Address Line 2

\*City  
Brea

\*State  
CA

\*Zip Code  
92821

Zip Code plus 4

\*Business Tax Identification Number  
000000001

\*Borrower Phone Number  
1234567890

\*Restaurant Type

Available	Chosen
Restaurant	Bar
Licensed Alcohol Producer	
Brewery	

## How to select your restaurant type:

1. Find the restaurant type that best describes your business in the box labeled **“Available”**.
2. Click on your restaurant type so that it is highlighted in purple.
3. Click the right arrow to move your restaurant type to the box labeled **“Chosen”**.

\*Restaurant Type

Available	Chosen
Licensed Alcohol Producer	
Bar	
Brewery	

Right Arrow: adds item

\*Restaurant Type

Available	Chosen
Restaurant	Bar
Licensed Alcohol Producer	
Brewery	

4. If you selected the incorrect restaurant type, follow the first three types to add the correct choice. Then, selected the incorrect answer and click the left arrow to move it back to the box labeled **“Available”**.

\*Restaurant Type

Available	Chosen
Licensed Alcohol Producer	Restaurant
Brewery	Bar
Winery	

Left Arrow: removes item

\*Restaurant Type

Available	Chosen
Restaurant	Bar
Licensed Alcohol Producer	
Brewery	

# Additional Ownership Details

## Information Needed

1. Is the Applicant operating under a franchise, license, or similar agreement?
2. Does the Applicant have affiliates? If yes, how many affiliates does the Applicant have? Please list each affiliate's legal business name.
3. Is the Applicant currently in bankruptcy?

The screenshot shows a web form with the following fields:

- \* Franchise, license, or similar agreement**: A dropdown menu with "No" selected.
- Listed in SBA's Franchise Directory**: A dropdown menu with "--None--" selected.
- Franchise Code**: A text input field.
- Franchise Codes PDF**: A link to <https://www.sba.gov/sites/default/files/2021-04/SBA%20FRANCHISE%20DIRECTORY%20-%20Effective%20April%2028%2C%202021.pdf>.
- \* Does Applicant have Affiliates**: A dropdown menu with "No" selected.
- How many Affiliates**: A text input field.
- List affiliate's legal business names**: A text input field.
- \* Currently in bankruptcy**: A dropdown menu with "No" selected.

If **YES**,

1. **Is the Applicant operating under a franchise, license, or similar agreement?**

Enter your franchise code in the [SBA's Franchise Directory](#) by [clicking here](#).

2. **Does the Applicant have affiliates? If yes, how many affiliates does the Applicant have?**

Please list each affiliate's legal business name using commas.

Example: Acme, Globex, Lendistry, etc.

3. **Is the Applicant currently in bankruptcy?**

- Operating under an approved plan of reorganization under either a Chapter 11, Chapter 12, or Chapter 13 bankruptcy (**Applicant must be operating under an approved plan of reorganization to be eligible. If NO, do not apply.**)
- Filed for either a Chapter 11, Chapter 12 or Chapter 13 bankruptcy but no plan of reorganization (**Applicant not eligible. Do not apply.**)
- Filed for a Chapter 7 bankruptcy, is undergoing a liquidating Chapter 11, and/or permanently closed (**Applicant not eligible. Do not apply.**)



# Priority in Awarding

## Information Needed

1. **Priority in Awarding Restaurant Revitalization Funds:** In accordance with the American Rescue Plan Act of 2021, SBA will prioritize awarding funds to Applicants that are small business concerns at least 51 percent owned and controlled by individuals who are women, veterans, and/or socially and economically disadvantaged individuals. Applicants in one of these categories that are operating under an approved plan of reorganization under either a Chapter 11, Chapter 12 or Chapter 13 bankruptcy and do not have a trustee exercising day-to-day control are eligible for funding under this program.

### PRIORITY IN AWARDING QUESTIONS

Priority in Awarding Restaurant Revitalization Funds: In accordance with the American Rescue Plan Act of 2021, SBA will prioritize awarding funds to Applicants that are small business concerns at least 51 percent owned and controlled by individuals who are women, veterans, and/or socially and economically disadvantaged individuals. Applicants in one of these categories that are operating under an approved plan of reorganization under either a Chapter 11, Chapter 12 or Chapter 13 bankruptcy and do not have a trustee exercising day-to-day control are eligible for funding under this program. See the application instructions for applicable definitions.

As of the date of this application, Applicant is a small business concern at least 51 percent owned and controlled by (select all that apply):

Socio Economic Disadvantage ⓘ

☒

Veteran ⓘ

☐

Women Owned ⓘ

☒

### APPLICANT OWNERSHIP

You must list all owners of 20% or more of the equity of the Applicant. If no owner has at least 20% ownership of the Applicant, you must list enough owners whose combined equity represents at least 20% of the ownership of the Applicant. Listed equity does not have to total to 100% of ownership.

\* How many owners are there ⓘ

1

SBA will prioritize awarding funds to small businesses at least 51 percent owned and controlled by individuals who are:

- **women**, or
- **veterans**, and/or
- **socially and economically disadvantaged** individuals

(for definitions of terms, see the Priority Groups area of the **When to Apply** section of the SBA program site)

# Owner(s) Detail

## Information Needed

1. For **each owner (up to five) with a minimum 20% ownership** of the business named in the application: Owner Type (Person or Business), Business Type (if you selected “Business”), Person/Business Name, Full Name, Birthday, Title, Tax Identification Number Type (**EIN** or **SSN/ITIN** for sole proprietors, self-employed, and independent contractor), Tax Identification Number, Percentage of Ownership, Residential/Business Address, Veteran Status, Gender, Ethnicity, and Race

\*\*\*\*\* Business Owner #1 \*\*\*\*\*

\* Owner #1 Type  
Person

Owner #1 Business Type  
--None--

Owner #1 Business Name ⓘ

Owner #1 First Name  
Jane

Owner #1 Last Name  
Test

Owner #1 Birthdate  
12/3/1991

Owner #1 Title ⓘ  
CEO

Owner #1 Tax Identification Number Type  
SSN

Owner #1 Tax Identification Number ⓘ  
000000001

Owner #1 Percentage of Ownership  
100%

Owner #1 Street 1  
123 Test Street

Owner #1 Street 2

Owner #1 City  
Brea

Owner #1 State  
CA

Owner #1 Zip Code  
92821

Owner #1 Zip Code plus 4 ⓘ

Owner #1 Veteran Status  
Non-Veteran

Owner #1 Gender  
Female

Owner #1 Ethnicity  
Not Hispanic or Latino

Owner #1 Race  
Asian

# PPP Loan

## Information Needed

1. If you have received a PPP Loan, please complete this section.

ADDITIONAL QUESTIONS

Applicant must review and respond to all of the following questions.

\* PPP First Draw ⓘ

--None-- ▼

PPP First Draw Amount ⓘ

PPP First Draw Loan (SBA PPP Loan #) ⓘ

\* PPP Second Draw ⓘ

No ▼

PPP Second Draw Amount ⓘ

PPP Second Draw Loan (SBA PPP Loan #) ⓘ

\* Sales Start Date ⓘ

### **If applicable:**

1. PPP First Draw
2. PPP First Draw Amount
3. PPP First Draw Loan (SBA PPP Loan #)
4. PPP Second Draw
5. PPP Second Draw Amount
6. PPP Second Draw Loan (SBA PPP Loan #)

# Funding Calculation

## Information Needed

- 1. Sales Start Date (the start date in which you first started collecting money for your services/products)
- 2. You are only required to fill in **one (1)** set of T fields (T1, T2, or T3) below. You MAY fill in more than one set of T fields

[Click here](#) for detailed instructions on how to calculate your funding amount.

\*Sales Start Date:

You are only required to fill in a single set of T fields (T1, T2, or T3) below. You MAY fill in more than one set of T fields. It depends on when your location(s) opened.

T1 fields are for Location(s) in operation prior to or on January 1, 2019

T2 fields are for Location(s) that began operations partially through 2019

T3 fields are for Location(s) that began operations on or between January 1, 2020 and March 10, 2021; and for Location(s) that have not yet opened, but as of March 11, 2021, have incurred eligible expenses

TABLE 1

Calculation of funding amount For Applicants that were in operation prior to or on January 1, 2019:

T1.1 Gross Receipts (2019)

T1.2 Gross Receipts (2020)

T1.6 Number of Locations

TABLE 2

Calculation of funding amount For Applicants that began operations partially through 2019:

T2.1a Gross Receipts (2019)

T2.1b Months in Operation in 2019

T2.2 Gross Receipts (2020)

T2.6 Number of Locations

TABLE 3

Calculation of funding amount for Applicants that began operations on or between January 1, 2020 and March 10, 2021; and for Applicants that have not yet opened but as of March 11, 2021, have incurred eligible expenses:

T3.1 Eligible Expenses

T3.2 Gross Receipts

T3.6 Number of Locations

## Calculations:

- 1. **T1** fields are for Location(s) in operation prior to or on January 1, 2019
- 2. **T2** fields are for Location(s) that began operations partially through 2019
- 3. **T3** fields are for Location(s) that began operations on or between January 1, 2020 and March 10, 2021; and for Location(s) that have not yet opened, but as of March 11, 2021, have incurred eligible expenses

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# Purpose of Grant

## Information Needed

1. If approved for funding, how will you use the grant award?

### GRANT PURPOSE QUESTION <sup>i</sup>

Purpose of the Restaurant Revitalization Funds (select all that apply)

Payroll Costs, including paid sick leave

☐

Business Rent / Business Mortgage

☐

Business Debt Service

☐

Business Utilities

☐

Business Food and Beverage Expenses <sup>i</sup>

☐

Business Maintenance Expenses

☐

Construction of Outdoor Seating

☐

Business Supplies

☐

Covered Supplier Costs <sup>i</sup>

☐

Business Operating Expenses

☒

- Payroll Costs, including paid sick leave
- Business Rent/Business Mortgage
- Business Debt Service
- Business Utilities
- Business Food and Beverage Expenses
- Business maintenance Expenses
- Construction of Outdoor Dining
- Business Supplies
- Covered Supplier Costs
- Business Operating Expenses

# Signer Authorization

## Information Needed


1. Name of Authorized Representative of the Applicant (the individual who is signing the application on behalf of the Applicant and who will receive all communication from SBA). An authorized representative may be the owner/one of the owners listed on page 22. Please use the same information.


AUTHORIZED REPRESENTATIVE NAME QUESTION  
Name of Authorized Representative of the Applicant (The individual who is signing the application on behalf of the Applicant and who will receive all communication from SBA)

\*Signer First Name


\*Signer Last Name

\*Signer Date of Birth

\*Signer Phone Number 

\*Signer Title  
--None-- 


\*Signer Email

\*Signer SSN 

\*Signer Address Line 1

Signer Address Line 2

\*Signer City

\*Signer State  
--None-- 

\*Signer Zip Code

- Full Name
- Date of Birth
- Email
- Address



# ACH Details

## Information Needed

1. Please provide your bank information to set up an ACH direct deposit in the event you are approved for funding.

Important Note: The bank account should be the **primary account of the business** (the account where sales receipts are deposited).

## How to Locate Your Bank Information

The diagram shows a check with the following details:

- YOUR NAME  
1234 Main Street  
Anywhere, OH 00000
- DATE 123
- PAY TO THE ORDER OF \$
- \_\_\_\_\_ DOLLARS

The MICR line at the bottom is divided into three sections:

- ROUTING NUMBER:** 0044072324
- ACCOUNT NUMBER:** 000123456789
- CHECK NUMBER:** 123

ACH

Information for account where funds are to be deposited

\* Routing Number

\* Account Number

\* Account Type

--None--

\* Bank Account Name

# Terms & Conditions/SMS Text Policy

## Information Needed

1. Read our **Terms & Conditions** and check the box to acknowledge that you have read and agree to the terms.
2. If you would like to receive **SMS/Text** updates on your application, please check the box. If you would like to opt out, leave the box unchecked.
3. Click "**Continue**".

TO ENSURE PROCESSING WITHOUT DELAYS

\*\*\* After submitting your application, you will receive an email request for an instant bank verification. Please ensure that you provide the same banking information in the application form as in the instant bank verification process.

\*\*\* After you click 'Confirm' you will still have to click another button 'Upload ID and Submit'.

Terms & Conditions ⓘ  
<https://lendistry.com/rrf/terms/>

Accept Terms & Conditions ⓘ  
☒

1

-----

SMS Policy ⓘ  
<https://lendistry.com/terms-of-use/?>

I accept the SMS Policy  
☐

2

Confirm

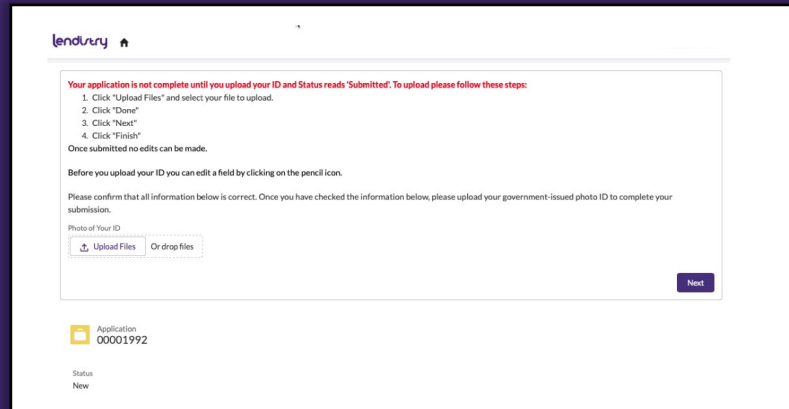
3

# Upload Government-Issued ID

## Information Needed

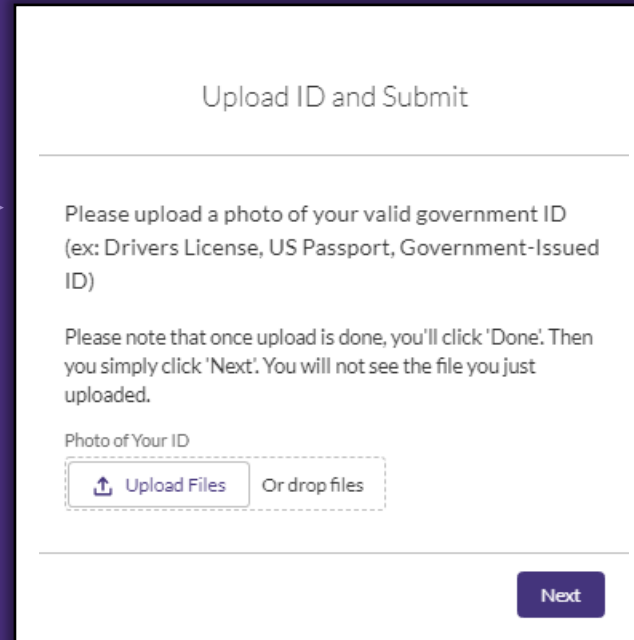
1. Upload a copy of your government-issued ID. **Do not skip this step.** Your application will not be considered as complete until you upload your government-issued ID. Your application will be locked once you select “Finish”. No further edits can be made.
2. Your status will change from “New” to “Submitted”.

If your status is “**New**”, that indicates that your application is NOT complete. Upload your government-issued ID to finish the application.



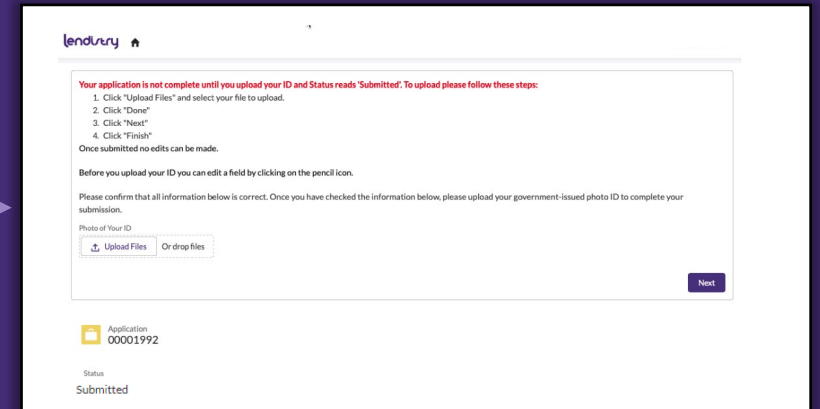
The screenshot shows the Lendistry application interface. At the top, it says "Your application is not complete until you upload your ID and Status reads 'Submitted'. To upload please follow these steps: 1. Click 'Upload Files' and select your file to upload. 2. Click 'Done' 3. Click 'Next' 4. Click 'Finish'". Below this, it says "Once submitted no edits can be made." and "Before you upload your ID you can edit a field by clicking on the pencil icon." There is a section for "Photo of Your ID" with an "Upload Files" button and an "Or drop files" area. At the bottom, it shows "Application 00001992" and "Status New".

Upload a copy of your government-issued ID.



The screenshot shows the "Upload ID and Submit" step. It says "Please upload a photo of your valid government ID (ex: Drivers License, US Passport, Government-Issued ID)". Below this, it says "Please note that once upload is done, you'll click 'Done'. Then you simply click 'Next'. You will not see the file you just uploaded." There is a section for "Photo of Your ID" with an "Upload Files" button and an "Or drop files" area. At the bottom, there is a "Next" button.

Once you have submitted your application and uploaded your government-issued ID, your status with change to “**Submitted**”.



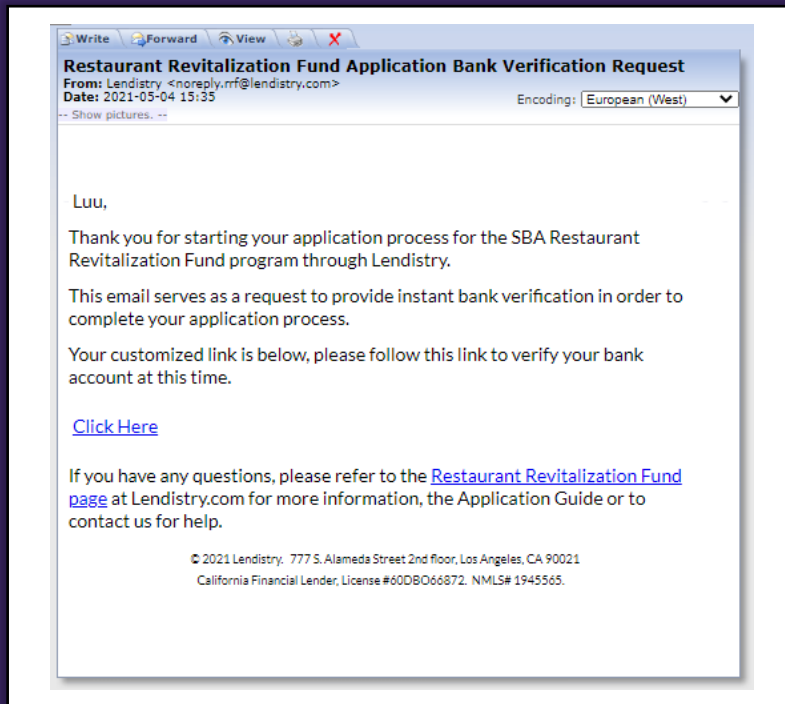
The screenshot shows the Lendistry application interface after submission. It says "Your application is not complete until you upload your ID and Status reads 'Submitted'. To upload please follow these steps: 1. Click 'Upload Files' and select your file to upload. 2. Click 'Done' 3. Click 'Next' 4. Click 'Finish'". Below this, it says "Once submitted no edits can be made." and "Before you upload your ID you can edit a field by clicking on the pencil icon." There is a section for "Photo of Your ID" with an "Upload Files" button and an "Or drop files" area. At the bottom, it shows "Application 00001992" and "Status Submitted".

# Bank Verification

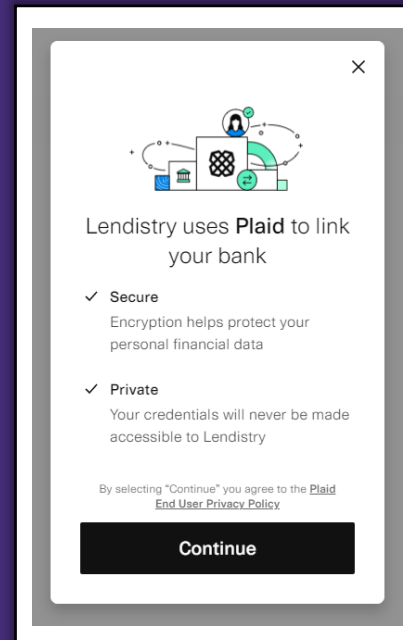
## Information Needed

1. You will receive an email from **noreply.rrf@lendistry.com** requesting verification of your bank account. **This is not spam. You must verify your bank in order to complete the application process.**
2. Lendistry uses a third-party technology (Plaid) to set up ACH transfers by connecting accounts from any bank or credit union in the U.S. to an app like Lendistry's Portal. Continue through the Plaid window to sign into your online banking account.

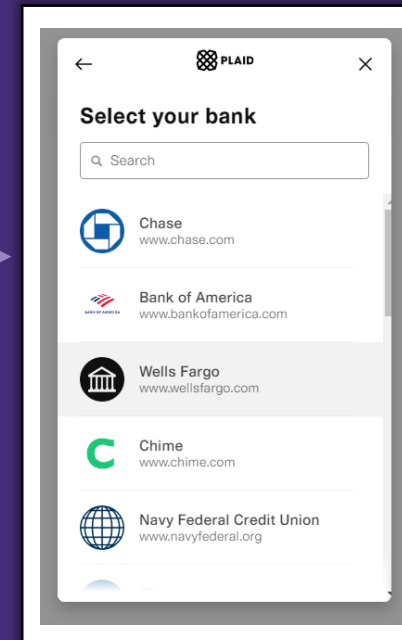
You will receive an email requesting verification of your bank account.



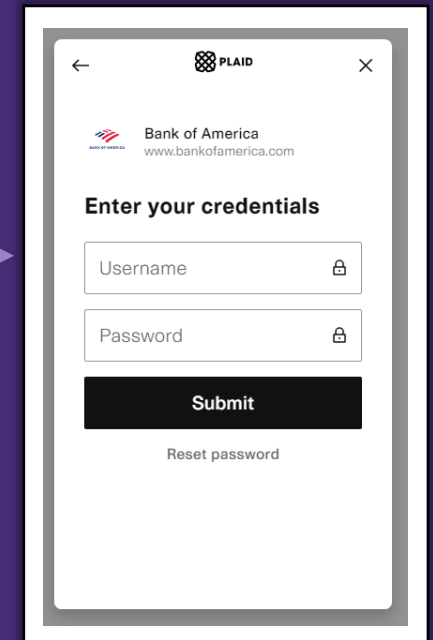
Continue through the Plaid window.



Locate your banking institution.



Sign in using your online banking account.



# Activate Portal Account

## Instructions

1. Once the SBA has accepted your application, you will be emailed a unique SBA ID and Username.
2. Use the username so set up your profile and password to complete the rest of the application process with the SBA.

You will be emailed a unique SBA ID and Username.

Hi Joe,

Thank you for applying for the SBA Restaurant Revitalization Fund program through Lendistry.

The purpose of this email is to provide you with an update on the status of your application.

At this time we are pleased to inform you that the SBA has accepted your application, and you have been assigned a unique SBA ID and Username which are as follows:

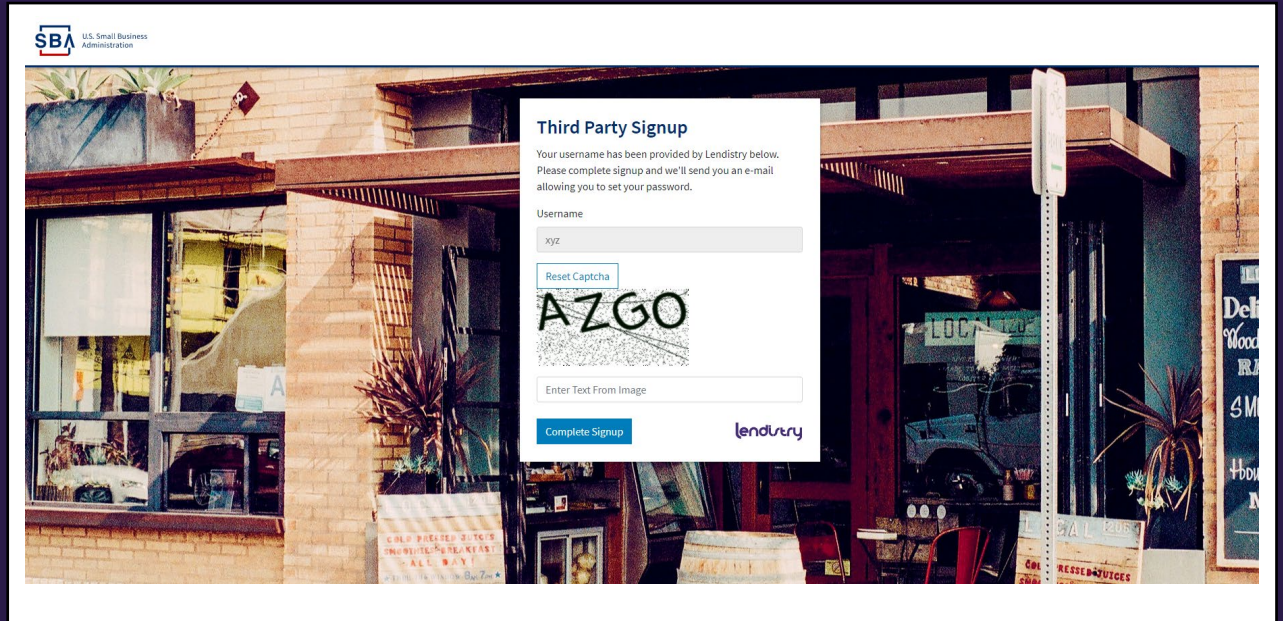
SBA Unique ID: [SBA UNIQUE ID]

SBA Username: [SBA USERNAME]

Please click here and use this Username to set up your profile and password for the rest of the process with the SBA.

If you have any questions, please refer to the Restaurant Revitalization Fund page at Lendistry.com for more information, the Application Guide or to contact us for help.

Set up your account to complete the rest of the application process with the SBA.



**SBA** U.S. Small Business Administration

### Third Party Signup

Your username has been provided by Lendistry below. Please complete signup and we'll send you an e-mail allowing you to set your password.

Username  
xyz

Reset Captcha

AZGO

Enter Text From Image

Complete Signup

lendistry

# Confirm Your Information

## Instructions

1. To complete the application process, you will need to sign into the SBA website to review your application and upload required documents. The information you provided in your application with Lendistry will auto-populate.
2. Continue through the SBA application process to ensure the information you have provided in the **Eligibility**, **Business Details**, and **Award Calculation** sections are correct.

### Eligibility

Eligibility

Business Details

Award Calculation

Deposit Account

Eligibility

This application is to be completed by applicants who are applying for funding under the Restaurant Revitalization Program. SBA is collecting the requested information to determine whether applicants are eligible for funding.

*\*To be eligible you must be able to answer NO to the following questions.*

Section 1: The Applicant's Business

Is a State or local government-operated business?

No

As of March 13, 2020, owns or operates (together with any affiliated business) more than 20 locations, regardless of whether those locations do business under the same or multiple names?

No

Has a pending application for or has received a Shuttered Venue Operators Award?

No

Is a publicly-traded company (defined as an entity that is majority owned or controlled by an entity that is an issuer, the securities of which are listed on a national securities exchange)?

No

Is the Applicant or any owner of the Applicant presently suspended, debarred, proposed for debarment, declared ineligible, voluntarily excluded from participation in this transaction by any Federal department or agency?

No

Has been permanently closed?

No

### Business Details

Eligibility

Business Details

Award Calculation

Deposit Account

Business Details

Section 1: Special Circumstances

Priority in Awarding Restaurant Revitalization Funds

In accordance with the American Rescue Plan Act, SBA will prioritize awarding funds to Applicants that are small business concerns at least 51 percent owned and controlled by individuals who are women, veterans, and/or socially and economically disadvantaged individuals. Applicants in one of these categories that are operating under an approved plan of reorganization under either a Chapter 11 or Chapter 13 bankruptcy and do not have a trustee exercising day-to-day control are eligible for funding under this program.

Your priority election and associated ownership disclosure will be made public by the SBA.

As of the date of this application, Applicant is a small business concern at least 51 percent owned and controlled by (check all that apply):

☒ One or more women

☐ Veteran(s)

☐ Socially and economically disadvantaged individual(s)

Is the Applicant a franchise that is listed in the SBA's Franchise Directory?

No

Start Typing a Franchise Name...

Has the Applicant filed for bankruptcy?

No

Section 2: Restaurant Type

Select all that apply, you can pick all types under which you are regulated in your locale, or under which yo

☐ Restaurant

☐ Inn \*\*

### Award Calculation

Eligibility

Business Details

Award Calculation

Deposit Account

Award Calculation

Section 1: Purpose of Award

Tell us how you anticipate using this award (from Award Date to March 11th, 2023). Select all that apply.

☒ Payroll (including paid sick leave)

☐ Construction of Outdoor Seating

☐ Rent / Mortgage

☐ Maintenance

☐ Utilities

☐ Supplies

☐ Debt Service

☐ Food and Beverage (including raw materials)

Section 2: PPP Loans

\*If you received any PPP Loans please fill out this section, otherwise skip this section.

SBA PPP Loan Number ?

\$

The SBA PPP Loan Number ( SBA Loan Number ) must be 10 digits long

Second SBA PPP Loan Number ?

\$

The SBA PPP Loan Number ( SBA Loan Number ) must be 10 digits long

Section 3: Additional PPP Loans

\*If you have received any PPP Loans under a different tax identifier (EIN/SSN), please add these PPP loans here

+ Add PPP Loan



# Upload Documents: Navigating the SBA Website

## Instructions

1. Upload all required documents under the “Supporting Documents” section.
2. The documents you need to submit will be based on the award calculation (1, 2, or 3) you used in your application.
3. A green ✓ indicates you have uploaded a file for that document type. A red ✗ indicates you still need to provide documentation.

Use this sample picture to help you navigate the “Supporting Documents” section.

### Exhibit A:

Applicant has selected Table 1 as their calculation method.

### Exhibit B:

Applicant has successfully uploaded their 2019 Tax Returns.

### Exhibit C:

Applicant still needs to provide one of the following documents: 2020 Taxes Filed, Point of Sale Reports, or Externally/Internally prepared financial statements.

### Exhibit D:

Applicant still needs to provide 3 months of bank statements.

# How to Upload Documents

### Instructions

1. Select a document type from the dropdown menu.
2. Enter a name for the document (e.g. Type in “2019 Tax Returns” for the document type “Supporting IRS Documentation – 2019 Year”).
3. Locate the file on your device and upload it to the SBA website.
4. After you have uploaded the file, it will appear at the bottom in the “Uploaded Documents” section.

The visual guide consists of four numbered steps illustrating the document upload process:

- Step 1:** The 'Document Uploader' form shows a dropdown menu with 'Supporting IRS Documentation - 2019 Year' selected. The 'Name' field is empty, and the 'Choose File' button is highlighted.
- Step 2:** The 'Name' field now contains '2019 Tax Returns', which is highlighted with a red box. The 'Choose File' button remains highlighted.
- Step 3:** The 'Upload' button is highlighted with a red box, indicating the final step to submit the document.
- Step 4:** The 'Uploaded Documents' section is highlighted with a red box. It displays a table with the following information:

Document Name	Document Type	File
2019 Tax Returns	Supporting IRS Documentation - 2019 Year	Business_Tax_Returns.pdf